TENDER FORM

The Procurement Team,
……..,
……..,
……..,
……...

Dear Sir,

SUPPLY OF EMERGENCY RELIEF KITS (FOOD BASKETS) FOR A FAMILY OF 6.

1. Having examined the Articles of Agreement, Conditions of Contract, Specifications, and Bill of Quantities for the above-named works, we are in conformity with the said Articles of Agreement, Conditions of Contract, Specifications, and Bill of Quantities; and will carry out the said works for the sum of:

_____

_____

_____

2. We undertake if our Tender is accepted, to commence supply within (……..) days of the date of contracting and to complete and deliver the items comprised in the Contract within (……) weeks.

3. We agree to abide by this Tender for the period of (……..) days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted any time before the expiration of the period until withdrawn by us.

4. If our Tender is accepted, we will, if required, obtain the guarantee of a Bank or Insurance company (to be approved by you) to be bound in an amount equal to 25 percent of the Contract Sum for the due performance of the Contract under the terms of a Performance Bond to be approved by you.

5. Unless and until a formal agreement is prepared and executed, this Tender, together with your written acceptance thereof, shall constitute a binding Contract between us.

6. We further agree that any errors in our priced Bills of Quantities supporting our Tender will not affect the Tender price and that such errors shall be adjusted in accordance with the usual procedures.

7. We understand you are not bound to accept the lowest or any tender that you may receive.

Dated this day of …….

Signature …….

In the capacity of ……

Duly authorised to sign Tenders on behalf of …….

……..

Witness: Signature: ……..

Name: ……

Occupation: ……..

Address: ……