



Nigerian Red Cross Society, HQ Abuja

ANNEX: 06 SUBMISSION OF REQUIRED DOCUMENTS AND SAMPLES

Request for Quotation (RFQ)
For the Supply of Resilience Items
Number: RFQ-NRCS-DM-25-078

S. No	Description of documents	Submitted (Y/N) (To be filled by Supplier)
1	NRCS General terms and conditions- Annex: 1 (Signed and Stamped)	
2	NRCS Supplier Registration Form - Annex:2) (Filled in, Signed and Stamped)	
3	NRCS Pricing Form - Annex: 4 (A) (Filled in, Signed and Stamped)	
4	NRCS Pricing Form - Annex: 4 (B) (Filled in, Signed and Stamped)	
5	Declaration of Undertaking – Annex: 5 (Filled in, Signed and Stamped)	
6	Submission Of Required Docs and Samples – Annex: 6(Filled in, Signed and Stamped)	
7	Updated Business Registration Certificate or Certificate of Incorporation	
8	Recent Tax Compliance Certificate and TIN (Tax Identification Number)	
9	Copies of completed contracts (of at least last 3 years) as evidence of providing similar goods to other institutions / organizations such as e.g.: INGO, Red Cross (NRCS, IFRC, ICRC, etc.), United Nations, and others.	
10	Solvency letter from the bank confirming your bank account & financial solvency	
11	Warranties of any item that may require, if any	
12	Bank reference letter for confirmation of supplier's offer	

SUBMISSION OF REQUIRED SAMPLES		
S.No	Description of Samples	Submitted(Y/N) (To be filled by Supplier)
1	Umbrella	
2	Bucket with lid	
3	Mosquito repellent	
4	Rain boot	
5	Solar lamp	
6	Mosquito net	
7	Jerry can with cap	
8	Torch light	
9	Blanket	
10	Mat	
11	Rain coat	

Name of Supplier:	
Name of Contact Person:	
Job title:	
Contact Number:	
Email:	
Signature, Date & Stamp:	