




## RFQ NOTICE FOR THE SUPPLY OF FURNITURE

**RFQ NOTICE NUMBER: 106**

**DATE: 01/11/2025**



Qatar Charity Organization has allocated Funds for the supply of Furniture. Accordingly, Qatar Charity wishes to invite reputable companies with relevant proven competence and experiences to submit their technical and financial bids for the project.

Vendor's Name	
Vendor's Address	
Bid Validity	
Delivery Period	

S/N	DESCRIPTION OF ITEM	UOM	QUANTITY	UNIT PRICE	TOTAL PRICE	SAMPLE
1	Metal shelves Filing cabinet Shelving	Pcs	20			
2	File shelves Executive Office filing Shelf. Two glass doors with stainless steel handle. Three Compartments MBF wood Dimension Depth 40cm, Height 2m, Width 80cm	Pcs	30			
3	Fireproof safe Height: 1530mm/ 5 ft 0.24 in- height: 282mm/ 0ft 11.1 in Weight: 320kg/ 699lbsWidth: 540mm/ 1ft 9.26 in Width: 387mm/ 1ft 3.24 in Fire resistant filling cabinets Depth: 680mm/ 2ft 2.77 in Depth: 516mm/ 1ft 8.31 in Digital Lock	Pcs	5			

4	reception chair	Pcs	36			
5	office chair Executive elegant recliner swivel chair, black color	Pcs	15			
6	Manager's chair High back executive leather office chair with footrest, swivel ergonomic reclining computer chair with padded armrest	Pcs	3			
7	Chairs for meeting tables Non swivel, modern design, light and easy to move	Pcs	24			
8	Carpets High quality Turkish carpets Of deferent sizes	SQM	60			

9	Main and inner curtains 11feet in length	Meter	400			
10	sofa set Durable	Set	6			
11	Large desk with an L-shaped corner	Pcs	15			
12	Small tables for hospitality (coffee-tea table) Metal oval coffee tea table	Pcs	6			
13	Large table for hospitality (center table)	Pcs	3			
14	Large guest table for coffee and tea	Pcs	2			
15	small meeting tables	Pcs	4			

16	Large meeting tables	Pcs	2			
17	TV stand 80 inch modern TV for living room stand for 65 inch TV 2 in 1 with storage and sliding doors	Pcs	4			
<b>Total</b>						

### **Submission**

- The quotations should include the full specification and the images of the exact products/items you will supply, and the delivery location is FCT Abuja and any quotation with no real and exact pictures and detailed specifications will be disqualified.
- Bidders are expected to offer their best rates to ensure value for money.
- Vendors must put images of the exact products they will supply. Vendors are required to quote based on the specifications provided in this RFQ as the minimum acceptable standard.
- **Deadline for submission of Quotation is Wednesday 5<sup>th</sup> November 2025 by 16:00 hrs**
- All bidding documents should be submitted to [mumar@qcharity.org](mailto:mumar@qcharity.org) copying [gcnigeria@qcharity.org](mailto:gcnigeria@qcharity.org)
- Submissions via the wrong email addresses will be outrightly disqualified.
- Please note that vendors are required to sign and stamp each page of the RFQ document before submission to confirm acceptance of the terms and conditions.
- All submitted bids must remain valid for a minimum period of five (5) months from the date of bid submission. Any bid with a validity period of less than five months shall be considered non-responsive and may be disqualified.
- Inquiries relating to this tender should be submitted by email to [gcnigeria@qcharity.org](mailto:gcnigeria@qcharity.org)
- Phone calls with inquiries should be addressed to +234 8135318760

### **Important Notes**

- Bidders are expected to offer their best rates to ensure value for money.
- Pictures if shown are only samples. Vendors must replace them with images of the exact products they will supply.
- Qatar Charity has zero tolerance for corruption.
- All rates must be inclusive of all applicable taxes (WHT, ...).
- Please note that Qatar Charity is VAT-exempted. We would appreciate it if this exemption could be taken into consideration for our transaction.
- Qatar charity reserves the right to accept or reject any or all, partially or fully; the bids at any time without giving any reason whatsoever.

Qatar charity encourages potential companies with relevant experience to participate in the bids with the same commitment of providing people-friendly environment for less-privileged persons in Nigeria.